



**Massachusetts Association of Health Boards**

MAHB Executive Committee Meeting Agenda

Olde Colonial Café, 171 Nahatan Street, Norwood, MA 02061

February 26, 2020 - 6:00PM – 8:30PM

- 1. Arrivals, Food Orders, Social: 6:00PM – 6:30PM - All**
- 2. Official Call to Order: 6:30 PM - Testa**
  - a. Brief Overview of New Meeting Recording Process – use of microphones
- 3. Approval of the Minutes of the Last Meeting (11/20/2019)**
- 4. President's Report - Testa**
  - a. Office Infrastructure Update
    - i. Co-Share Leases: Barnstable (HMCC) and Wellesley (Office)
    - ii. Support/Help Desk Coverage – Phone, Email, Web Form
    - iii. General Office - Accounts and File Organization
  - b. Membership, Constant Contact Databases and Website Portal Update
    - i. Membership and Constant Contact Databases – Hayes
    - ii. FY 2021 Membership Drive – Hayes
  - c. 2020 MAHB Certificate Program – October 17<sup>th</sup>, Blue Bonnet's Event Room, Northampton, November 7<sup>th</sup>, Holiday Inn, Taunton; November 14<sup>th</sup>, Marlborough, Holiday Inn.
  - d. Website Updates
    - i. New Functionality Added Since 1/1/2020
      1. Support/Help Desk BOH Cases (e.g., Mt. Washington, Westport, Oak Bluff, Wellesley, Hanesbury, Plymouth vs. Bourne, etc.)
      2. Member Support/Help Desk Planning and Design

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**Massachusetts Association of Health Boards, 20 Walnut Street, STE 110, Wellesley Hills, MA 02481**

**Website:** [www.mahb.org](http://www.mahb.org)

**Email:** [office@mahb.org](mailto:office@mahb.org)

**Phone:** 1-508-643-0234

- e. MAHB Grant Proposals - Updates
  - i. DPH Shared Services RFR Submission with six towns of Aquinnah, Chilmark, Edgartown, Oak Bluffs, Tisbury, and West Tisbury, due March 4, 2020, noon. – *Testa and Hugo*
- 5. **Treasurer’s and Financial Reports – *Rising and LaCoursiere***
  - a. Status of Annual Audit, Year to Date Profit and Loss Reports
- 6. **Director’s Report (Policy and Law and Other Executive Admin Functions) – *Sbarro***
- 7. **Appointment of currently vacant MAHB Officer Positions - *Testa***
  - a. Executive Level – Secretary, Vice President
- 8. **Member Reports**
  - a. Bylaw Subcommittee Report – *Hugo , Alpert, Considine, Cosgrove*
  - b. Mass Association of Agricultural Commissions Annual Meeting in Marlborough (2/22/2020) – *John Doherty*
  - c. NACCHO Week of Congressional Action Meeting<sup>1</sup> - *Hugo and Cosgrove*
- 9. **New Business**
  - a. Town of Westport BOH vs Town Meeting Decision to pass bylaws rescinding Animal Registry.
  - b. Other New Business – *All Members*
- 10. **Adjournment**

1\_ See New Release [https://www.naccho.org/uploads/downloadable-resources/REVISED\\_NACCHO-and-ASTHO-Hill-Day-Release\\_2.24.20.pdf](https://www.naccho.org/uploads/downloadable-resources/REVISED_NACCHO-and-ASTHO-Hill-Day-Release_2.24.20.pdf)