

# Plymouth County Emergency Preparedness Coalition

Posted: <http://www.mahb.org/profile/emergencyprep/EPCplymouth.html>

## Executive Committee Agenda

Date and Time: June 9, 2015 12:00 pm to 1 pm  
Middleborough town hall

Approve May minutes

PHEP Budget report

Discuss Executive Board Announcements for Full Coalition

HMCC Update

Old Business

New Business – Bob Ethier to lead discussion on health initiatives

Next Meeting:

# Plymouth County Emergency Preparedness Coalition

May 2015 Plymouth PHEP Coalition Executive Committee Minutes

Middleboro Mass Town Hall

Present: Arthur Boyle, Dale Barrows, Eric Badger, Bob Ethier, Janice McCarthy, Marcia Benes

The meeting came to order at 12:10 with a motion by Eric Badger to approve the April minutes with a second by Bob Ethier. All in favor.

There will be a full coalition meeting on June 9<sup>th</sup> and all coalition members will be encouraged to attend. There was a discussion of how the PHEP coalitions will function within the Region 5 HMCC. If there is interest in continuing, it will be on a more informal basis, as there will be no host agent to facilitate meetings. Members may find it helpful to continue to meet through the next year, perhaps on a more occasional schedule. If the coalition approves the budget at the June meeting, there may be no need to meet until September.

Marcia Benes reported that the coalition was on track to fully expend its budget by June.

Submitted by Marcia Benes

Signed \_\_\_\_\_ Janice McCarthy

# Plymouth County Emergency Preparedness Coalition

## **Full Coalition Agenda DATE June 9, 2015 1-3pm**

Middleboro Town Hall, 10 Nickerson Ave. Middleboro MA

posted <http://www.mahb.org/profile/emergencyprep/EPCplymouth.html>

1. Approve previous minutes
2. Executive Board Announcements – Janice McCarthy
3. Budget Report - Marcia Benes, Elaine LaCoursiere
4. Approve budget for FY 2016

Plymouth Coalition BP-3 7/1/14-6/30/15

Line Item Budget BP-3 FINAL

Cell Phone 10,000.00

Data App 6,105.87

Equipment/Supplies 3,672.56

Contractors 159,000.00 (each contractor currently receives \$53,000/year)

Training

EDS Training 1,422.97

Tick training 287.46

MHOA 4,070.00

MAHB 1,090.00

Town of Middleboro 7,500.00

Total BP-3 Budget 193,148.86

5. Statewide Advisory Committee Update – *Lisa Cullity*
6. HMCC Update and Coalition Discussion - MAHB
7. Old Business
8. New Business
9. Set date for next meeting

# Plymouth County Emergency Preparedness Coalition

## Plymouth County Public Health Emergency Preparedness Coalition April 2015 Meeting Minutes

Date and Time: April 14, 2015 – 1:00pm

Middleboro Town Hall 10 Nickerson Ave., Middleboro, MA

Attending: Janice McCarthy, Dale Barrows, Bob Ethier, Eric Badger, Diane Brown-Couture, Elaine LaCoursiere, Louis Tartaglia, Cathleen Drinan, Henny Walters, Amanda Stone, Peter Falabella, Robert Buker, Lisa Cullity, Michelle Roberts, , Jeanne Benincasa, Sandy Landry, Brian Gallant.

Meeting opened at 1:08 pm.

A motion was made by Bob Ethier to approve the February minutes; 2<sup>nd</sup> by Dale Barrows; all in favor.

### **PHEP Spending Requests:**

MAHPN training tick borne illness: Mattapoissett-\$298.00. Approved request.

Dry Erase Board –Marion-\$100.81. Denied request.

Madsigns, signs -Marion-\$435.00. Tabled request.

**DPH Update-Diane Brown-Couture**-Homeland Security series of workshops coming in the fall. Brian Gallant is working on this project with another company on access and functional needs in shelters. Dates to be determined. Diane thanked everyone that responded to the 24/7 emergency contact. She also thanked everyone as this will probably be her last meeting with this coalition and how much she enjoyed working with the group.

**HMCC RFP Update**- Bob Ethier has a letter of support and asked the full coalition to vote to approve supporting MAHB. Motion to approve by Lisa Cullity; 2<sup>nd</sup> by Eric Badger; all in favor.

### **No Old Business**

New Business- A new health agent will be needed in Plymouth, please spread the word.

Before adjourning Janice McCarthy thanked Diane Brown-Couture and presented her with a gift and card.

Next full coalition meeting date was not discussed.

Meeting adjourned at 1:20 pm. Motion made by Dale Barrows; 2<sup>nd</sup> by Bob Ethier; all in favor.

Submitted by Elaine LaCoursiere

Minutes approved by: \_\_\_\_\_  
Janice McCarthy